

### Regional Council Chair - Position Description

---

Position title	Regional Council Chair
Location	n/a
Reports to	Rotary International Zone 8 Regional Council
Date	1 January 2024

---

#### About the Regionalisation Pilot

The Regionalisation Pilot Vision is “to significantly increase the reach and impact of Rotary and Rotaract in Australia, New Zealand and the Pacific Islands.” Through this new model we seek to:

- Provide greater consistency and continuity of strategy across the zone.
- Enable a single point of contact for external parties seeking partnerships.
- Build a stronger, unified Rotary image and brand across the region.
- Improve efficiency to reduce duplication and costs to members and indeed to RI.
- Create attractive and diverse leadership and development opportunities.

Taken together, a new Governance approach will ensure we are able to provide greater support to clubs and members – to meet the goals of Rotary’s action plan, whilst providing more meaningful and rewarding club experiences for members.

---

#### Position objective

The Chair of the Regional Council will be an experienced Rotary member who will lead the work of the Regional Council, and oversee the management of all Regional Council activities. Proven strategic leadership skills and strong decision-making abilities will be required. The Chair will provide leadership to the Regional Council by ensuring the Council remains focused on the delivery of Rotary International’s purpose in Zone 8.

The inaugural Chair of the Regional Council will have the added responsibility of identifying and establishing key operational aspects of the Regional Council, ensuring the relevant supporting networks within Rotary are integrated and aligned where and when possible.

The Regional Council Chair is elected by Clubs in consultation with members and will hold the position for a two-year term. At the end of this term, it is expected the Regional Council Chair will be succeeded by the Regional Council Chair Elect.

---

#### Key Responsibilities

1. Leadership
  - Lead the Regional Council’s development of goals and strategies and guide Regional Council oversight of performance against agreed targets and budgets.
  - Identify and review major risks and opportunities.
  - Chair and facilitate Regional Council meetings and other meetings as and when required.
  - Ensure appropriate governance policies and procedures are adopted and adhered to by the Regional Council at all times.

## 2. Relationships

- Internal
  - Develop and execute clear communication plans to ensure all relevant parties are well communicated with, ensuring appropriate and effective interfaces with:
    - Rotary International Board
    - RISPPPO
    - Zone 8 RI Director
    - Regional Council Chair Elect, Regional Council members, Portfolio Chairs, Rotary Community Leaders
    - Club Presidents
- External:
  - Advocate for Rotary's cause across Zone 8, managing public relations activities, and communicating the organization's mission and impact to the public.
  - Represent Rotary International in a professional manner upholding the reputation and values of RI with Governments, External Stakeholders and External Partners when required, sharing Rotary's objectives, programs and achievements.
  - Promoting a positive Public Image for Rotary in Zone 8 and beyond.

## 3. Financial

Ensure the Regional Council is provided with accurate, reliable and timely financial data to enable key decision makers to make sound financial decisions.

Oversee the reporting on all Regional Council finance activities, as agreed in a timely manner ensuring compliance and reporting requirements are completed on time as per Rotary International guidelines adhering to all agreed RI Policies

### **Person specification**

A Rotarian or Rotaractor from a club in Zone 8 in good standing, with high levels of ethics and integrity.

Be eligible for appointment as a Company Director under Australian Corporations law.

### **Experience:**

Able to demonstrate effective relationship skills to work alongside Rotarians, Rotaractors and external partners at all levels across Zone 8

Has challenged a status quo situation and has identified areas requiring change

Excellent people skills, with the ability to manage conflict resolution as and when required

Has some understanding or worked within a Marketing Driven organisation that has had a strong consumer/customer service focus, operating in a competitive environment

Understanding of the role of the Regional Council, and the relationship between the Regional Council and the various Portfolio Leads and their areas of responsibility.

### **Skills**

The capacity to adapt to changing circumstances, handle ambiguity, and remain resilient in the face of challenges and setbacks.

Can demonstrate the ability to lead, inspire and motivate others.

The capacity to think critically and strategically, and to develop long-term plans and goals that align with Rotary International's mission and vision.

Has an effective consultative approach, along with solid negotiation skills.

Proven financial reporting and analytical skills.

Exhibits a positive and proactive attitude – is flexible and action focused.

Proven ability to plan, develop, implement and evaluate strategic objectives including risk management

and uncertainties.

Ability to achieve meaningful change and foster inclusivity and success.

Appreciation of the issues and challenges likely to be faced by Rotary across Zone 8, including the many cultural and linguistic communities in the Zone 8 Region.

Excellent communications skills, both written and oral.

**Qualifications**

Relevant experience that clearly demonstrates the competencies as above.

## Selection Criteria & Application: Regional Council Chair

### Your Application

It is important that within your application you highlight how you meet the selection criteria and how your experience and skillset would enhance you as an applicant for the role described in the Position Description. In addressing the criteria:

- Give examples where as a director / committee member you have led initiatives that shows effective, innovative, and inspirational leadership.
- Describe your capacity to meet the needs of the role working alongside others in collaboration, as a leader and as a peer.

Please also provide a background CV with relevant educational and professional experience.

### Your Role and Experience

- As a Rotarian or Rotaractor you have been within Rotary for no less than 4 years and are supported by your Club President as a member of good standing.
- You have a willingness to serve in a voluntary capacity as Regional Council Chair for two years.
- You have the experience and capability to lead the work of the Regional Council and oversee the Regional Council's management of all Council activities. The inaugural Chair will have the added responsibility of identifying and establishing key operational aspects of the Regional Council, establishing appropriate governance mechanisms, and ensuring alignment with relevant supporting networks as and where required.
- You have the capacity to appreciate the issues and challenges likely to be faced by Rotary and Rotaract across Zone 8, including the many cultural and linguistic communities in the region.

### Your Abilities

- You are able to lead and influence a group of volunteers to achieve the direction and outcomes the Regional Council wishes to achieve across Zone 8.
- You have skills or experience from your business or professional background that enhance your ability to achieve the outcomes of this role.
- You have the capacity to meet the needs of the role working alongside others in collaboration, as a leader and as a peer, and leveraging the strengths of a diverse group of communities in the Zone.

### You Can Successfully

- Lead the development of Regional Council and the operation of the Zone 8 Regional Pilot project
- Ensure Rotary & Rotaract stakeholders and Clubs in Zone 8 are well educated and knowledgeable about the Regional Council's goals in relation to the formation and operation of the Zone 8 pilot project
- Support the provision and prudent management of resources (including budgeting) at all levels