

## Regional Council Chair-Elect - Position Description

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Position title	Regional Council Chair-Elect
Location	n/a
Reports to	Regional Council Chair
Date	1 January 2024

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### About the Regionalisation Pilot

The Regionalisation Pilot Vision is “to significantly increase the reach and impact of Rotary and Rotaract in Australia, New Zealand and the Pacific Islands.” Through this new model we seek to:

- Provide greater consistency and continuity of strategy across the zone.
- Enable a single point of contact for external parties seeking partnerships.
- Build a stronger, unified Rotary image and brand across the region.
- Improve efficiency to reduce duplication and costs to members and indeed to RI.
- Create attractive and diverse leadership and development opportunities.

Taken together, a new Governance approach will ensure we are able to provide greater support to clubs and members – to meet the goals of Rotary’s action plan, whilst providing more meaningful and rewarding club experiences for members.

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### Position objective

Preparing for their future role as Regional Council Chair, the Regional Council Chair Elect will be an experienced Rotary member who will lead and manage the Multi-National Advisory Committee and act as a liaison with incorporated Program entities such as RDU, RNZWCS, RAWCS and ROMAC. The Chair-elect will develop and communicate the Zone 8 Strategic Plan and assist the Chair in overseeing performance against targets. The Chair-Elect will assist the Chair in the execution of the Chair’s duties and responsibilities.

Proven strategic leadership skills and strong decision-making abilities will be required. The inaugural Chair-elect of the Regional Council will have the added responsibility of supporting the Chair in identifying and establishing key operational aspects of the Regional Council, ensuring the relevant supporting networks within Rotary are integrated and aligned where and when possible.

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### Key Responsibilities

1. Lead the Multi-national Advisory Committee and ensure the voices of the nations in Zone 8 are constructively represented on the Regional Council.

Assist the Regional Council Chair’s development of goals and strategies for Rotary across Zone 8, and oversight of performance against agreed targets and budgets.

Identify and review major risks and opportunities.

Chair and facilitate Regional Council meetings and other meetings as and when required.

2. Relationships External / Internal

Develop internal relationships with:

- Rotary International Board
- RISPPO
- Zone 8 RI Director
- Regional Council Chair, Regional Council members, Portfolio Chairs, Rotary Community Leaders

Develop external relationships with:

- National incorporated Rotary Entities

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### **Person specification**

A Rotarian or Rotaractor from a club in Zone 8 in good standing, with high levels of ethics and integrity.

Be eligible for appointment as a Company Director under Australian Corporations law.

#### **Experience:**

Effective leadership and relationship skills to work alongside Rotarians, Rotaractors and external partners at all levels across Zone 8

Can identify key areas requiring change and recommend sustainable solutions.

Some understanding of or has worked within a Marketing Driven organisation that has had a strong consumer / customer service focus, operating in a competitive environment

Appreciation of the issues and challenges likely to be faced by Rotary across Zone 8, including the many cultural and linguistic communities in the Zone 8 Region

Knowledge and understanding of the role of the Regional Council, and the relationship between the Regional Council and the various Portfolio Lead's and their areas of responsibility.

Capacity to successfully assume and fulfill the role of Regional Council Chair.

#### **Skills**

Capacity to adapt to changing circumstances, handle ambiguity, and remain resilient in the face of challenges and setbacks.

The ability to inspire and motivate others

Well-developed people skills, embracing collaboration and teamwork to build diverse and inclusive environments, and with the ability to manage conflict resolution.

Has an aptitude for financial analysis

Exhibits a positive and proactive attitude – is flexible and action focused

Ability to plan, develop, implement and evaluate strategic objectives including risk management and uncertainties

Effective communication skills, both written and oral.

#### **Qualifications**

Relevant experience that clearly demonstrates the competencies as above.

## Selection Criteria & Application: Regional Council Chair

### Your Application

It is important that within your application you highlight how you meet the selection criteria and how your experience and skillset would enhance you as an applicant for the role described in the Position Description. In addressing the criteria:

- Give examples where as a director / committee member you have led initiatives that shows effective, innovative, and inspirational leadership.
- Describe your capacity to meet the needs of the role working alongside others in collaboration, as a leader and as a peer.

Please also provide a background CV with relevant educational and professional experience.

### Your Role and Experience

- As a Rotarian or Rotaractor you have been within Rotary for no less than 4 years and are supported by your Club President as a member of good standing.
- You have a willingness to serve in a voluntary capacity as Regional Council Chair-elect for two years and thereafter be appointed as Chair of the Regional Council for a period of two years.
- You have the experience and capability to assist the Chair lead the work of the Regional Council and oversee the Regional Council's management of all Council activities. The inaugural Chair-elect will have the added responsibility with the Chair of identifying and establishing key operational aspects of the Regional Council.
- You have the capacity to appreciate the issues and challenges likely to be faced by Rotary and Rotaract across Zone 8, including the many cultural and linguistic communities in the region.

### Your Abilities

- You are able to lead and influence a group of volunteers to achieve the direction and outcomes the Regional Council wishes to achieve across Zone 8.
- You have skills or experience from your business or professional background that enhance your ability to achieve the outcomes of this role.
- You have the capacity to meet the needs of the role working alongside others in collaboration, as a leader and as a peer, and leveraging the strengths of a diverse group of communities in the Zone.

### You Can Successfully

- Lead and manage the Multi-National Advisory Committee
- Set up and maintain liaison with incorporated Rotary Program entities
- Assist the development of Regional Council and the operation of the Zone 8 Regional Pilot project
- Ensure Rotary & Rotaract stakeholders and Clubs in Zone 8 are well educated and knowledgeable about the Regional Council's goals in relation to the formation and operation of the Zone 8 pilot project
- Support the provision and prudent management of resources (including budgeting) at all levels