

Roles and Responsibilities for Zone 8 Regional Council Portfolio Committee Members:

Major Fundraising and Grants

Position title:	Portfolio Committee Member, Major Fundraising and Grants
Location:	N/A
Reports to:	Major Fundraising and Grants Portfolio Lead
Date role commences:	1 March 2024 onwards

About the Regional Council

The **purpose** of the Regional Council is to implement a Zone-wide governance structure that will better support clubs to serve their communities, provide a rewarding membership experience, and grow their membership.

The Regional Council's **vision** is to significantly increase the reach and impact of Rotary and Rotaract in Zone 8.

The Regional Council has three mutually enforcing **outcomes**:

- Membership is growing with flourishing clubs and new club start-ups
- Rotary and Rotaract make a profound difference in our communities locally, regionally and across the world
- Rotary and Rotaract is known far and wide as a service organisation and partner of choice

The Regional Council has six key **outputs**:

- Enhanced focus on and support for new club start-ups
- Facilitation of larger scale projects through multi-club collaboration
- Implementation of new methods to provide more support to clubs and members
- Development of a unified voice for Rotary throughout Zone 8
- Diverse and effective Zone leadership
- Modern, integrated technology and streamlined administration

The Regional Council's initial **priorities** are:

- Membership – new club development and support of existing clubs
 - Zone-wide Public Image
 - Diversity Equity and Inclusion
 - Interact
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Position Description for Major Fundraising and Grants Portfolio Lead

The role of the Major Fundraising and Grants Portfolio Committee is to support their Portfolio Lead to achieve their goals and carry out their responsibilities, as outlined below:

Portfolio Lead Position Objective

A key objective of the Regionalisation Pilot Project is to ensure the Rotary Foundation (TRF) continues to be our charity of choice.

During the Regionalisation Pilot, the Foundation and its support structures will continue to operate under current arrangements. At this stage there will be no changes to how Clubs and members interact and give to the Rotary Foundation, or how District Grants are approved and disbursed. Global Grants will continue to be endorsed by the Governor and the District Foundation Chair.

The Portfolio Lead will work with the Zone 8 Regional Rotary Foundation Leadership team (RRFL) to examine how the TRF can leverage new opportunities created through the Regionalisation Pilot. This will include exploration of ways to engage governments, corporates and philanthropic entities to increase the TRF's reach and impact.

The Regional Council Portfolio Lead for Major Fundraising and Grants has the responsibility to:

- Work with the RRFL and existing Rotary Foundation Leaders and District Rotary Foundation Chairs (DRFCs) to propose goals for TRF areas of focus, major programs within the region and other Rotary International global programs such as End Polio Now.
- Provide guidance and support to all operational and volunteer teams within Zone 8 on TRF priorities, strategies and programs
- Recommend priorities and decision frameworks for Foundation grants
- Develop and successfully implement strategies for attracting major donors and corporate fundraising
- Recommend and encourage ongoing District and Club fundraising.

The Portfolio Lead must understand the diverse range of cultures and communities across the Zone, and to ensure Regional Council strategies and programs recognise and embrace these differences.

The Portfolio Lead will be assisted by a Portfolio Committee to provide advice and support to the Regional Council in order to ensure the Regional Council's vision is consistent with and aligned to global TRF programs and strategies.

The Portfolio Lead will also ensure that the collective voices of those managing The Rotary Foundation are communicated and taken into account when the Regional Council is considering matters relevant to the TRF.

The Portfolio Lead may be required to represent the Regional Council at Public Events.

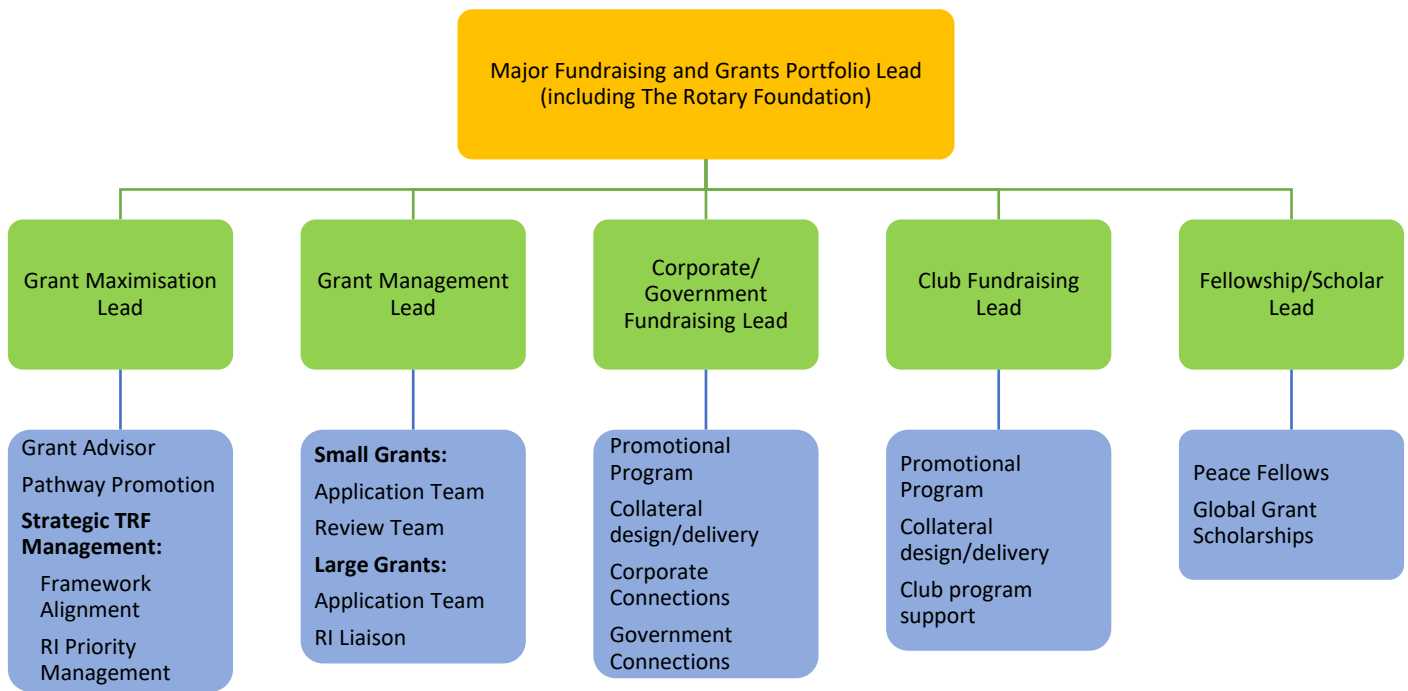
The Portfolio Lead will ensure Rotary & Rotaract Clubs in Zone 8 are well educated and knowledgeable about TRF goals.

Portfolio Lead Key Responsibilities

1. Work with the RRFL to identify and develop opportunities for promoting TRF in the Zone.
2. Effectively promote TRF across the Zone through good communications across a number of means
3. Collaborate with stakeholders across Zone 8 working effectively with people from diverse cultures and backgrounds, value different perspectives, and leverage the strengths of a diverse group to achieve planned outcomes for the Foundation.
4. Provide the Council with accurate, reliable, and timely data relating to the performance of TRF to enable Regional Council members to make sound policy and financial decisions.
5. Manage and report on the financial aspects of TRF, as agreed in a timely manner ensuring compliance and reporting requirements are completed on time as per Rotary International guidelines adhering to all agreed RI Policies
6. Provide guidance and support to all operational and volunteer teams within Zone 8 on TRF priorities, strategies and programs.

DRAFT organisational chart for Major Fundraising and Grants Portfolio

Note: The following is a draft organisational chart that is current as of 2 February 2024, and is subject to change as the objectives and scope of each Portfolio Committee is further developed.



DRAFT Major Fundraising and Grants Portfolio Committee Terms of Reference

Note: The following draft Terms of Reference are current as of 2 February 2024, and are subject to change as the objectives and scope of each Portfolio Committee is further developed with input from Portfolio Committee Members.

Status

Appointed by the Major Fundraising and Grants Lead who may appoint a Deputy Lead to manage the Committee.

Purpose

The responsibility of the Major Fundraising and Grants Committee is to increase the reach and impact of Rotary in the Region by the facilitation of larger scale projects through multi-club collaboration. The committee will support the Foundation as our charity of choice in close cooperation and coordination between the Regional Foundation Leadership (RRFL) team, Rotary Foundation Australia Ltd, and the RISPPPO Philanthropy team.

The committee will bear in mind that TRF and its operating processes stay in place for the duration of the pilot. However, it will give consideration as to how the Foundation might best operate in the Region at the conclusion of the pilot.

Committee Tasks

1. To identify new opportunities that TRF can leverage created through the Regionalisation pilot.
2. To explore new ways to engage government, corporate and philanthropic entities and universities to increase the reach and impact of TRF.

3. To help facilitate larger scale projects through multi-club collaboration on existing and new projects.
4. Work closely with the RRFL and Foundation Entities in the development of strategies for attracting major donors and corporate fundraising.
5. Provide coordination with other regional entities (such as RAWCS, RNZWCS, ARH and ROMAC) to minimise confusion and conflict with fundraising activities.
6. Work with the RRFC, DGs and DRFCs to identify options for the Rotary Foundation Trustees to consider for how Foundation activities could be integrated with a regional model, in the event the pilot is adopted on permanent basis.

Meeting Frequency

At least quarterly and as required

Reporting To

Regional Council through the Major Fundraising and Grants Portfolio Lead

Finance and Audit

Managed through Regional Council Treasurer and the Finance & Audit Committee