

### Rotary Community Leaders - Position Description

Title	Rotary Community Leader
Location	n/a
Reports to	TBC

#### About the Regionalisation Pilot

The Regionalisation Pilot Vision is “to significantly increase the reach and impact of Rotary and Rotaract in Australia, New Zealand and the Pacific Islands.” Through this new model we seek to:

- Provide greater consistency and continuity of strategy across the zone.
- Enable a single point of contact for external parties seeking partnerships.
- Build a stronger, unified Rotary image and brand across the region.
- Improve efficiency to reduce duplication and costs to members and indeed to RI.
- Create attractive and diverse leadership and development opportunities.

Taken together, a new Governance approach will ensure we are able to provide greater support to clubs and members – to meet the goals of Rotary’s action plan, whilst providing more meaningful and rewarding club experiences for members.

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#### Position objective

A key objective of the Regionalisation Pilot Project is to create more and significant opportunities for Rotary and Rotaract clubs to better work together to positively impact the community and create larger scale partnerships with government, large corporates, other NGOs and stakeholders across Zone 8.

The regional model includes a new way of grouping clubs, with each group of clubs referred to as a ‘Rotary Community Group’. These Communities will be based on what clubs have in common, such as geography, identity, interest or language. Clubs will work with each other to create their own Communities and elect their own Rotary Community Leader.

The Rotary Community Leader (RCL) will lead Club engagement on behalf of the Regional Council, in support of Clubs fulfilling their purpose of providing service to others and promoting peace and goodwill in local, regional, and international communities.

With no formal authority, the RCL will inspire and mentor Clubs in their Rotary Community Group to expand their community impact, increase the satisfaction of their members, and grow their Clubs. The RCL will coach Club leaders and facilitate access to advice and guidance from Rotary International and the Regional Council, Portfolio Leads and Rotary Specialist Network.

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#### Key Responsibilities

1. Facilitate collaboration amongst Clubs in the Rotary Community Group (RCG), and across other RCGs as appropriate, to set and achieve the RCG’s goals.
2. Inspire and mentor Clubs within the RCG. The RCL will use their experience and skills to guide the Clubs to achieve their goals, including their contribution to the Community Group’s goals. Community impact (including through bigger scale partnerships), public image, member experience, and membership growth (through Club growth and new Clubs) are priorities.
3. Provide advice and guidance when Clubs seek it, and connect Clubs to the most

appropriate specialists as required in the Regional Council Portfolios, Rotary Specialist Network, Rotary International, or external partners.

4. Liaise collaboratively with the relevant District Governor/s to enable a smooth transition to the Regionalisation model being piloted, with a focus on unified support for Clubs and members.
5. Work collaboratively with other Rotary Community Leaders to ensure effective leadership across the Oceania Region. Be aware of the issues and challenges likely to be faced by Rotary across Zone 8, including the many cultural and linguistic communities in the Zone 8 Region.
6. Develop suggestions for the Rotary Communities Nominee on the Regional Council on any support to Clubs, process improvements or knowledge enhancement opportunities for Club members.
7. Contribute as required to the monitoring and evaluation of the Regionalisation Pilot, with respect to the RCGs and RCLs.

### **Person specification**

A Rotarian or Rotaractor from a club in Zone 8 in good standing, with high levels of ethics and integrity.

#### **Experience**

Experience in working alongside Rotarians, Rotaractors and external partners.

The ability to lead/facilitate collaboration.

Experience creating an inclusive environment.

Skills in leading/facilitating development processes, not necessarily in Rotary e.g., community development, organisation development, club development, individual development (coaching, mentoring etc), or similar (highly desirable).

Experience in working in cross-cultural settings (an advantage).

#### **Skills**

Good leadership and Influencing skills.

The ability to inspire and motivate others.

Proven ability to mentor and coach individuals and teams.

Effective communication, both written and oral.

The ability to work effectively with people from diverse cultures and backgrounds, value different perspectives, and leverage the strengths of a diverse group.

Well-developed people skills, with the ability to work collaboratively and also to manage conflict resolution.

Exhibits a positive and proactive attitude – is flexible and action focused.

#### **Work Qualifications**

No formal qualifications are required. Relevant leadership development and training will be provided to the successful candidates.

## Selection Criteria & Application: Rotary Community Leader

### Your Application

It is important that within your application you highlight how you meet the selection criteria and how your experience and skillset would enhance you as an applicant for the role described in the Position Description. In addressing the criteria:

- Give any relevant examples where you have led initiatives that demonstrate effective, innovative, and inspirational leadership.
- Describe your capacity to meet the needs of the role working alongside others in collaboration, as a leader and as a peer.

### Your Role and Experience

- As a Rotarian or Rotaractor you have been within Rotary for no less than 4 years<sup>1</sup> and are supported by your Club President as a member of good standing.
- You have a willingness to serve in a voluntary capacity as Rotary Community Leader for two years and with the opportunity to stand for election within the role for a further two years.
- You have the skills and experience to act as the Community Leader, inspiring and mentoring Clubs within the Rotary Community Group to achieve their goals, including their contribution to the Community Group's goals.
- You are prepared to develop knowledge and understanding of the role of the various portfolio committees of the Regional Council and the Specialist network to guide Rotarians and Clubs to the best advice available to support their work.

### Your Abilities

- You are able to lead and influence a group of volunteers to achieve the direction and outcomes the Rotary and Rotaract communities wish to achieve.
- You have skills or experience from your business or professional background that enhance your ability to achieve the outcomes of this role.
- You have capacity to identify key areas requiring change and recommend sustainable solutions to the Community Group and to the Regional Council through the Rotary Communities Nominee.

### You can Successfully

- Work effectively with people from diverse cultures and backgrounds, value different perspectives, and leverage the strengths of a diverse group to achieve the goals of the Community Group.
- Ensure Rotary & Rotaract Clubs in the Community Group are well educated and knowledgeable about the Regional Council's goals in relation to Rotary and Rotaract communities across the region.

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<sup>1</sup> The membership experience criterion of four years is highly desirable, but in the case an RCG wishes to nominate a person with less experience, the absolute minimum is two years as a full member and who can:

- demonstrate willingness, commitment, and ability to fulfill the duties and responsibilities of an RCL;
- demonstrate knowledge of the qualifications, duties, and responsibilities of an RCL; and
- submit to the Steering Group a statement that the member understands those qualifications, duties, and responsibilities and is willing and able to assume and faithfully perform those duties and responsibilities.